I hereby give notice that the Meeting of Graveley Parish Council will be held on Thursday 14th May 2026 at 7.30pm, in Graveley Village Hall, 100 High Street, Graveley

The Public & Press are cordially invited to be present (except for any item labelled confidential).
The order of business may be varied at the Chairman's discretion.
Members: Cllrs C. Bentley, A. Carver, S. Chapman (Chairman), K. Munday, M. Johnson
All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Sarah Phillips
Clerk & RFO
09/05/2026

AGENDA

26/27-1. To Elect a Chair and sign acceptance of declaration of office form
26/27-2. To Elect a Vice Chair and sign acceptance of declaration of office form
26/27-3. All appointed parish councillors to sign acceptance of declaration of office and ensure declarations of interest are up to date.
26/27-4. To receive any apologies for absence
26/27-5. To receive Councillors' declarations regarding disclosable pecuniary and/or other registrable interests along with the nature of those interests in relation to any agenda item
26/27-6. To note any dispensation requests made to the Clerk in accordance with the Disclosable Pecuniary Interest Dispensation Procedure, and declare the nature and existence of any dispensations granted

Comments and observations from members of the public and to receive reports from the County and District Councillors

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting.

Members of the public are reminded that the period which is designated for public participation shall not exceed 15 minutes and each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 5 minutes. Please note that members of the public may not address the Council for the remainder of the meeting without the express approval of the Chair.

26/27-7. To approve the minutes of the Parish Council Meeting held on Wednesday 19th March 2025.
26/27-8. Matters arising from the last meeting including Clerk's report – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.
26/27-9. To review and ratify the Delegated Decisions – No delegated decisions were made

Sarah Phillips, Clerk, Graveley Parish Council
2 Plough Row, Deeping St Nicholas, Spalding, PE11 3EW
Email: clerk@graveleycambspc.org.uk
www.graveleycambspc.org.uk

Planning Matters

Nil

Operational Matters

26/27-10. To receive an update on highways

26/27-11. To receive an update on East West Rail

26/27-12. To receive an update on Village Beds and Community Growing Fund

26/27-13. To receive an update on grant application to Anglia Water Thriving Communities Fund

26/27-14. To receive an update on the annual litter pick

26/27-15. To receive an update on Swanwick Airspace Deployment

26/27-16. To receive an update on the village fete

26/27-17. To receive an update on purchasing the village hall

Finance Matters

26/27-18. To discuss and receive the Financial Reports

26/27-19. Review of the Council's subscriptions to other bodies and to agree renewals – CAPALC, ACRE & ICO

26/27-20. To consider insurance quotation (£300.00)

26/27-21. To resolve to appoint a payroll provider

26/27-22. To note payments received

Minute Ref	Description	Amount	Method
26/27-22.1	Just Giving Payment	£48.20	Credit
26/27-22.2	Serenity Studio Pilates	£20.00	Credit
26/27-22.3	Elections	£100.00	Credit
26/27-22.4	Leitch	£20.00	Credit
26/27-22.5	Serenity Studio Pilates	£20.00	Credit

26/27-23. To approve payments already made:

Minute Ref	Payee	Description	Amount	Method	Legislation
26/27-23.1	ICO	Annual Subscription	£47.00	DD	
26/27-23.2	YU Energy	Village Hall Electricity	£55.15	DD	
26/27-23.3	All Phase	Works done in village hall	£61.02	DD	
26/27-23.4	Valda	Street lighting	£57.82	DD	
26/27-23.5	Unity Bank	Service Fee	£7.00	SO	

26/27-23.6	Jolliffe Daking	Village Hall rent	£462.00	SO	
26/27-23.7	YU Energy	Street Lighting	£49.63	DD	
26/27-23.8	Valda	Street lighting	£51.62	DD	

26/27-24. To approve payment schedule detailed below:

Minute Ref	Payee	Description	Amount	Method	Legislation
26/27-24.1	Sarah Phillips	Payroll – May	£404.56	S/O	Local Government Act 1972 s.112 Appointment of Staff
26/27-24.2	Sarah Phillips	Payroll - June	£404.56	S/O	Local Government Act 1972 s.112 Appointment of Staff
26/27-24.3	CAPALC	Affiliation Fee	£201.58	BACS	
26/27-24.4	Sarah Phillips	Expenses: Farmer Gracy Microsoft Subscription September 2025 – December 2025 @11.52 per month January 2026 – April 2026 @ £12.10 per month **TOTAL: 169.64**	£75.16 £46.08 £48.40	BACS	

Annual Governance and Accountability Return

26/27-25. To approve the Certificate of Exemption

26/27-26. To consider and approve the Annual Governance Statement

26/27-27. To consider and approve the Annual Accounting Statement

26/27-28. To note the dates set for the period of the exercise of Public Rights

26/27/29. Dates of 2026/27 parish council meetings

26/27-30. To accept notices and matters for the next agenda