Our Ref: 25/04871/HFUL
Your Ref: DC/GCSP/T7CYANDXDT000

8 January 2026

GREATER CAMBRIDGE
SHARED PLANNING

Graveley Parish Council
10 Church End
Hilton
Huntingdon
Cambridgeshire
PE28 9NJ

South Cambridgeshire Hall
Cambourne Business Park
Cambourne
Cambridge
CB23 6EA

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Dear Sir/Madam

South Cambridgeshire District Council
Consultation on application for Planning Permission

Reference: 25/04871/HFUL

Proposal: Two storey side and rear extension, following demolition of existing single storey elements.

Site address: 37 Church Lane Graveley Cambridgeshire PE19 6PW

Applicant: Mrs Josie Stevens.

Reason(s) for notification and other notes

All or part of the proposed development site is within the parish boundary

Category: Householder developments
UPRN 100090165617
Grid Ref: E524986 N264153

Viewing the details of the application and making comments
Please go to: https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/04871/HFUL to view plans and documents associated with this application.

We welcome any comments your Parish Council wishes to make. Please ensure any comments you wish to make are submitted before **29 January 2026**. After the expiry of this period, the Council may determine the application without receipt of your comments. Should you wish to discuss this application beforehand please contact me. If you have no comments to make, I would be grateful if you could inform me as this may help speed up the determination of this application.

Should the Parish Council wish to request that the application be considered by the District Council's Planning Committee, **please indicate this clearly and provide the material planning reasons for the request**. Examples of material considerations can be found below. The Strategic Sites Delivery Manager/Development Management Delivery Manager, in consultation with the

Chair and Vice-Chair of the District Council Planning Committee, will respond to all reasonable requests. Please note that where the Parish Council makes no reference to a request for referral to the planning committee, this will be interpreted as the Parish Council not wishing to make such a request and the determination may therefore be delegated to officers. Additionally, unless specifically stated in the Parish Council's response, the District Council reserves the right for this application to be determined by officers if the Case Officer's recommendation concurs with that of the Parish Council.

How we handle your personal data

The Greater Cambridge Shared Planning Service comprises the Local Planning Authorities of Cambridge City Council and South Cambridgeshire District Council. The Data Controller will be the relevant authority under which the planning application falls.

You can view our Privacy Notices at https://www.scambs.gov.uk/the-council/access-to-information/customer-privacy-notice which provides information on how we collect, store and process your data within the different functions of the council. If you require a hard copy please contact us using the details provided at the top of the letter.

We publish many documents as part of the planning process. If you think we've got something wrong or are concerned with the way we are handling your data please contact us using the details provided at the top of the letter noting the application reference and document details and we will do our best to resolve the matter.

Yours faithfully

Helen Newman
Planner

Email: helen.newman@greatercambridgeplanning.org
Direct dial: 01954 713225

The Parish Council: - (Please delete appropriately)

Supports **Objects** **Has no recommendation**

Comments:

The Parish Council *does/does not request that the application be referred to the District Council Planning Committee *(please delete)**

Planning reasons:

Note: Where a Parish Councils requests that an application is determined by Planning Committee there is real value and importance in Parish Council representatives attending Planning Committee to support their comments. Please note that the Parish Council can be represented at Planning Committee by any of it Councillors or the Parish Clerk (with the approval of their Parish Council).

Signed……..Date……

Clerk to the Parish Council or Chairman of the Parish Meeting

Guidance:
What are Material Considerations - A material consideration is a matter that should be taken into account in deciding a planning application or appeal against a planning decision.

Examples of material considerations can include (but are not limited to).

- Overlooking / loss of privacy
- Loss of light/overshadowing
- Highway Safety
- Traffic
- Parking
- Noise
- Layout and density
- Design, appearance and materials
- Effect on listed Building and Conservation Areas
- Nature Conservation and or impact on protected trees or the landscape.
- Disabled Person's access
- Government Policy
- Compliance with the Local Plan.

The following are **not normally** issues that can be taken into account:

- Loss of property value
- Issues of market competition
- Loss of a view
- The applicant's motive, character or personal circumstances
- Matters covered by other legislation including restrictive covenants
- Issues relating to landownership/property boundaries.
- Moral or religious Issue