



I hereby give notice that the Meeting of Graveley Parish Council will be held on Wednesday 13th March 2024 at 7.30pm, in Graveley Village Hall, 100 High Street, Graveley

The Public & Press are cordially invited to be present (except for any item labelled confidential).

The order of business may be varied at the Chairman's discretion.

Members: Cllrs C. Bentley, A. Carver, S. Chapman (Chairman), K. Munday, M. Owen

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Nicola Webster
Clerk & RFO
08/03/2024

AGENDA

- 23/24-173. To receive any apologies for absence
- 23/24-174. To receive Councillors' declarations regarding disclosable pecuniary and/or other registrable interests along with the nature of those interests in relation to any agenda item
- 23/24-175. To note any dispensation requests made to the Clerk in accordance with the Disclosable Pecuniary Interest Dispensation Procedure, and declare the nature and existence of any dispensations granted

Comments and observations from members of the public and to receive reports from the County and District Councillors

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and leave the meeting.

Members of the public are reminded that the period which is designated for public participation shall not exceed 15 minutes and each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 5 minutes. Please note that members of the public may not address the Council for the remainder of the meeting without the express approval of the Chair.

Standing Items

- 23/24-176. To approve the minutes of the Parish Council Meeting held on Wednesday 10th January
- 23/24-177. Matters arising from the last meeting including Clerk's report – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.
- 23/24-178. To review and ratify the Delegated Decisions

Planning Matters

- 23/24-179. To discuss and decide upon a response to the following planning application:
24/00393/S73 - 1 Church Lane, Graveley, Cambridgeshire, PE19 6PW
S73 to vary condition 2 (Approved plans) of planning permission 21/05582/HFUL (Demolition of existing garage and annex accommodation. Two storey side extension to main dwelling with balcony to rear)

Nicola Webster, Clerk, Graveley Parish Council
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Operational Matters

- 23/24-180. To review the Cotton Farm Wind Farm grant expenditure
- 23/24-181. To receive an update regarding the future development of the Village Hall and decide upon any actions
- 23/24-182. To receive an update regarding the village sign plinth repair
- 23/24-183. To receive an update regarding flood prevention including drains
- 23/24-184. To receive an update regarding the village verges
- 23/24-185. To discuss and decide upon actions regarding the village fete on Saturday 29th June
- 23/24-186. To receive the report regarding the cracks in the coronation shelter and decide upon any actions
- 23/24-187. To consider and decide upon the request for a donation for St Neots Museum
- 23/24-188. To agree the date for the Annual Parish Meeting as Tuesday 14th May and decide upon any expenditure
- 23/24-189. To consider and decide upon the request for a Duck crossing sign near the pond
- 23/24-190. To consider and decide upon whether to apply for the 2024/25 20mph funding round
- 23/24-191. To note the payment for the annual Data Protection fee renewal
- 23/24-192. To discuss and decide upon a response to the Martyn's Law consultation
- 23/24-193. To discuss and decide whether to apply for a free framed portrait of the King
- 23/24-194. To discuss and decide upon a response to the Cambridgeshire Communities Foundation Annual Survey
- 23/24-195. To discuss and decide upon a response to the Cambridgeshire and Peterborough Combined Authority Electric Vehicles Charging Survey
- 23/24-196. To note the ACRE survey of the Village Hall
- 23/24-197. To note the new power to fund works to the property of the Church
- 23/24-198. To receive a report regarding the upcoming litter pick on Sunday 24th March

Finance Matters

- 23/24-199. To review and adopt the updated asset register
- 23/24-200. To discuss and receive the Financial Reports
- 23/24-201. To note payments received:

Details	Amount
Village hall hire	-£90.00
Village hall hire	-£10.00
Village hall hire	-£30.00
Village hall hire	-£70.00

23/24-202. To approve payments already made:

Minute Ref	Payee	Description	Amount	Method	Legislation
23/24-202.1	Yu Energy	Street lighting energy - Jan	£95.32	DD	Parish Councils Act 1957 s.3 Power to light roads and public places
23/24-202.2	Yu Energy	Street lighting energy - Feb	£100.47	DD	Parish Councils Act 1957 s.3 Power to light roads and public places
23/24-202.3	Yu Energy	Village Hall Electricity - Jan	£87.38	DD	Local Government Act 1972 s.133 Community Buildings
23/24-202.4	Yu Energy	Village Hall Electricity - Feb	£106.05	DD	Local Government Act 1972 s.133 Community Buildings
23/24-202.5	Microsoft	Office Package	£12.36	Equals	Local Government Act 1972 s.111 Subsidiary powers
23/24-202.6	Microsoft	Office Package	£12.36	Equals	Local Government Act 1972 s.111 Subsidiary powers
23/24-202.7	ICO	Data Protection Fee	£35.00	DD	The Data Protection (Charges and Information) Regulations 2018

23/23-203. To approve payment schedule detailed below:

Minute Ref	Payee	Description	Amount	Method	Legislation
23/24-203.1	Nicola Webster	Payroll - Mar	£413.76	S/O	Local Government Act 1972 s.112 Appointment of Staff
23/24-203.2	Nicola Webster	Payroll - Apr	£413.76	S/O	Local Government Act 1972 s.112 Appointment of Staff
23/24-203.3	Lynette Abbott	Village Hall Cleaning	£55.00	BACS	Local Government Act 1972 s.133 Community Buildings
23/24-203.4	ANC Plumbing	Tap in toilet	£148.00	BACS	Local Government Act 1972 s.133 Community Buildings

23/24-204. To accept notices and matters for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

RECOMMENDED In terms of Schedule 12a of the Local Government Act 1972, the following items will be likely to disclose exempt information relating to legal matters and it is, therefore, RECOMMENDED that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded

23/24-205. To receive an update regarding the negotiations for the new lease for the village hall and decide upon any actions

23/24-206. To receive an update regarding the lease of the PC land on the Graveley/Offord Road and decide upon any actions

23/24-207. To discuss and decide upon the recruitment of a new Clerk and agree any actions

Date of next meeting: Wednesday 8th May 2024