

GRAVELEY PARISH COUNCIL

Draft Minutes of the MEETING held On Thursday 25th April 2019 At 7.30 pm

in the Graveley Village Hall, 100 High Street, Graveley

Present: Steve Fairclough, Chairman (SF), Andrew Carver (AC),
Will Walker (WW).

In Attendance: District Councillors, Nick Wright (NW), Mark Howell (MH),
Tess Rogers, clerk and Lynn Abbott, member of the public.

- 30.04-19 To receive and approve any apologies for absence.**
Received from Keith McConnell and County Councillor Mandy Smith.
Also, Christine Allgood, member of the public.
- 30.04.19.1 SF was voted in as Chairman of the meeting in the absence of Keith McConnell.
- 31.04-19 To receive any declaration of pecuniary Interests from members that may be relevant to any matters on this agenda.**
None received.
- 32.04-19 Public Participation**
None.
- 33.04-19 To confirm and approve the minutes of the meeting held on the 28th February 2019.**
It was resolved to accept the minutes as being a true record of the meeting.
- 34.04-19 Village Facilities**
- 34.04-19.1 Graveley Village Community Volunteer Group – update if available.
KM had reported via text message that he will arrange a meeting of the group to take place in May.
- 34.04-19.2 Village Hall – update on new lease if available
Jolliffe Dakin are awaiting information from the Ely Diocese and it is expected that an exemption from EPC on the hall will be applied for. Once this occurs then the new lease will be finalised.
- 35.04-19 Actions Report**
- 35.04-19.1 To confirm the status of any action points following the meeting held on the 28th February 2019.
- 35.04-19.2 All actions have received the necessary attention or are listed in the agenda below.
- 36.04-19 Matters arising or carried forward from the last or previous meeting**
- 36.04-19.1 22.02.19.2 To receive an update regarding the M-SID speed monitoring device.
SF will circulate the latest data available from the device and will follow up with MS the comparisons to this data and that received from other parishes.
- 36.04-19.2 23.02.19.3 To consider any further quotes received for clearance of the ponds.

- PW was not available to offer any information received. SF will follow up on this.
- 36.04-19.3 25.02.19.1 Permissions to place CCTV on posts using street lighting energy. This matter is with WW for action.
- 36.04-19.4 25.02.19.5 Will the village take part in the great British Spring clean. As the diarised March parish council meeting was cancelled due to illness it is now too late to proceed with this.
- 37.04-19 Matters for information only**
- 37.04-19.1 Clerks & Councillors Direct March 2019
Not available
- 37.04-19.2 Greater Cambridge Planning Policy Update
Noted.
- 37.04-19.3 CAPALC – NALC letter from Rishi Sunak regarding
- 37.04-19.4 the Government bringing forward legislation to remove the requirement for candidates standing as local councillors to have their home addresses published on the ballot paper.
Noted.
- 37.04-19.5 It was agreed that in the future all items received for information, where relevant, will be placed on the website.
- 38.04-19 To receive reports from County and District Councillors** (note the District Councillors joined the meeting at 20.00.)
- 38.04.19.1 To receive verbal reports from District and County Councillors
NW reported he had met with KM and Bev Grey as complaints are still being received regarding noise from the wind Farm. The decision regarding the continuance of the farm remains with Huntingdon District Council.
- 38.04.19.2 MH reported that South Cambs District Council are seeking plots of land within the village to build council houses for those local people wishing to live in the village but who are unable to purchase homes there.
- 38.04.19.3 WW raised his concern regarding the refusal of Graveley's 2019/20 bid for funding from the Local Highways Initiative Scheme. He mentioned that a number of panel members were residents of wards where bids were successful. The panel is made up of councillors representative of surrounding areas so this is likely to happen. MH requested further information of these wards from WW and said he would investigate.
NW, MH and LA left the meeting at 20.25.
- 39.04-19 Parish Council Matters**
- 39.03-19.1 CCTV – to consider the acceptance of one of the quotes already received if permission has been received as at 36.04.04 above.
This item was deferred to the next meeting.
- 39.04-19.2 Report from PW following his attendance at the parish council planning training on the 7th March.
This item was deferred to the next meeting.
- 39.04-19.3 To consider the letter received from Mr Page, Parent Governor of Newton Primary School.
The parish council doesn't have the power to fund educational needs. The clerk will write to the school informing it that this matter will be considered at a later date.
- 39.04-19.4 To consider an alternative date for the APM and ACM currently arranged for 23 May 19, should the village hall be required for polling.
European elections are to take place on the 23rd May 2019. Therefore, it was resolved to hold the meetings on the 30th May 2019.

- 39.04.19.5 Any arrangements for the APM to be discussed.
The chairman of the parish council will provide a report for the meeting. The local police community support officer will be asked for a report. One agenda item will be the issue regarding to barbeques and bonfires being held where thatched cottages may be at risk, another to be to resurrect the speedwatch group.
- 39.04-19.6 Gates across bridleway Church Lane.
KM had requested this to be placed on the agenda. Therefore, in his absence the matter will be deferred to the next meeting.
- 39.04-19.7 To discuss any considerations required in the event of the Death of a Senior National Figure.
The clerk passed the information to SF for any consideration.

40.04-19. Correspondence and Communications

- 40.04-19.1 Further draft Consultation – Cambridgeshire and Peterborough Minerals and Waste Local Plan.
- 40.04-19.2 It was agreed that the Plan held little relevance to Graveley and the parish council would not be submitting a response.

41.03-19 Finance and Procedure

- 41.04-19.1 To retrospectively approve any payments made since the last meeting.
It was retrospectively resolved to approve the following payments.

E-on	15.75
Tess Rogers Expenses	35.61
Tess Rogers Period 12	180.38
HMRC Period 12	45.20
Lynette Abbott	20.00
Lynette Abbott items for VH	39.89
CCC Street Lighting 01.12.17 to 30.09.18	1423.28
CCC Contribution to LHI Toseland Rd	722.25
Joliffe Dakin (rent 01.04.19 to 31.07.19)	278.75
Bank Service Charge	18.00

- 41.04-19.2 To approve accounts for payment as at the 25th April 2019.
It was resolved to approve the following payments.

Tess Rogers Expenses	11.25
Tess Rogers Period 1	100.32
HMRC Period 1	25.00
E-On	21.22

- 41.04-19.3 To officially agree upon the internal auditor for the 2018/19 financial year.
It was resolved for Valerie Seekings to carry out the internal audit, as in previous years.
- 41.04-19.4 To agree all matters relating to the 18/19 Annual Governance and Accountability Return.
- 41.04.19.5 It was resolved that an exemption from external audit would be sought due to the council's payments and receipts both being below the threshold of £25,000.00 for the year.
- 21.04.19.6 It was resolved that the period for the Public Rights of Inspection of the accounts will run from 01.07.19 to 09.08.19.

42.04-19 Matters for future discussion

- None raised.
- 42.04.20 AC offered his apologies for the meetings to be held on the 30th May 2019.

43.04-19 **Date of next meeting**
30th May 2019

Close of meeting
The meeting was closed at 21.10.

Signed:
Chairman

Date: