

GRAVELEY PARISH COUNCIL

**The ANNUAL COUNCIL MEETING of the Graveley Parish Council will be held
On Thursday 30 May 2019
Immediately following the Annual Parish Meeting
in the Graveley Village Hall, 100 High Street, Graveley**

**All members of the Council are hereby summoned to attend for the purpose of considering
and resolving upon the business to be transacted at the meeting as set out hereunder**

**Tess Rogers
Parish Clerk**

25/05/2019

AGENDA

Members of the press and public are welcome to attend this meeting except for any item labelled confidential. The press and public may not speak when the council is in session but they can make points in the allocated time. Anyone wishing to ask a question must notify the Clerk or the Chairman no later than 5pm on the day before the meeting.

- 43/05-19 To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office.**
- 44/05-19 To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office.**
- 45/05-19 To receive and approve apologies for absence**
- 46/05-19 To receive any declaration of pecuniary interests from members**
- 47/05-19 Public Participation**
- 48/05-19 To confirm and approve the minutes of the meeting held on the 25th April 2019.**
- 49/05-19 Village Hall Matters**
- 50/05-19 Actions Report**
To confirm the status of any action points following the meeting held on the 25th April 2019.
- 51/05-19 Matters arising or carried forward from the last or previous meeting**
- 51/05-1901 To receive information on the progress of receiving a new lease on the village hall.
- 51/05-1902 Report from PW following his attendance at the parish council planning training on the 7th March 19.
- 51/05-1903 CCTV- to consider the acceptance of one of the quotes already received if permission has been received to place this on the posts using street lighting energy.
- 51/05-1604 Gates across bridleway Church Lane.

- 52/05-19 Matters for information only**
52/05-1901 New street lighting attachments policy from 01.04.19.
52/05-1902 Councillors to complete the local highways and street lighting surveys online.
52/05-1903 Any matters received for information only immediately prior to the meeting.

- 53/05-19 To receive reports from County and District Councillors**
To receive verbal reports from district and county councillors

- 54/05-1 Parish Council Matters**
54/05-1901 To consider insurance quotations received for the year 1st June 2019 to 31st May 2020 and to decide upon that to be taken up.
54/05-1902 Cambridgeshire Innovate and Cultivate Fund – will the parish council make an application?
54/05-1903 Planning application S/1535/19/FL, Home Cottage, Home Farm, High St. Retrospective decision finalised.
54/05-1904 Local Highways – Withdrawal of Services for Managing Streetlighting for District and Parish Council Street Lights.
Councillors are to consider the way forward ongoing from October 19
54/05-1904 Update required concerning ongoing projects.
54/05/1905 Any councillor wishing to attend the CAPALC Annual Conference 28.06.1

- 55/05-19. Correspondence and Communications**
To receive general correspondence and agree any responses and actions

- 56/05-19 Finance and Procedure**
56/05-19.1 To retrospectively approve any payments made since the last meeting.
56/05-19.2 To approve accounts for payment as at the 30 May 2019.
56/05-19.4 To resolve to, and sign the Certificate of Exemption from external audit.
56/05-19.5 To approve section 1 of the Annual Governance and Accountability Return Annual Governance Statement 2018/19.
56/05-19.6 To approve section 2 of the Annual Governance and Accountability Return Accounting Statements 2018/19.
57/05-19.7 To clarify any outstanding grant funding to be received.
57/05-19.8 To clarify any outstanding invoices expected for capital items in place for which payment is expected to be met from grant funding not yet received.
57/05-19.9 The clerk's membership to the Society of Local Council Clerks is due for renewal 01.07.19.

- 57/05/19 Matters for future discussion**

- 58/05/19 Date of next meeting**

Close of meeting