

GRAVELEY PARISH COUNCIL

Draft minutes of the Meeting Held on Thursday 28th February 2019 At 7.30 pm

in the Graveley Village Hall, 100 High Street, Graveley

Present: Keith McConnell, Chairman (KM), Paul Wood (PW), Will Walker (WW),

In Attendance: Mandy Smith, County Councillor (MS), Mark Howell, District Councillor (MH), Tess Rogers, Parish Council.

- 16.02-19 To receive and approve any apologies for absence.**
Steve Fairclough, Andrew Carver, Nick Wright, District Councillor.
- 17.02-19 To receive any declaration of pecuniary Interests from members that may be relevant to any matters on this agenda.**
None
- 18.02-19 Public Participation**
No members of the public were present
- 19.02-19 To confirm and approve the minutes of the meeting held on the 24th January 2019.**
It was resolved to accept the minutes as being a true record of the meeting.
- 20.02-19 Village Facilities**
- 20.02-19.1 Report from the Graveley Village Community Volunteer Group.
There was no report.
- 20.02-19.2 To receive an update regarding the new lease – Village Hall.
There has been no further advancement since the previous meeting.
- 21.02-19 Actions Report**
- 21.02-19.1 To confirm the status of any action points following the meeting held on the 24th January 2019.
All actions have received the necessary attention or are covered as separate items on this agenda.
- 22.02-19 Matters arising or carried forward from the last or previous meeting**
- 22.02-19.1 83.11-1801 To confirm the date for a meeting of the Graveley Village Community Volunteer Group.
KM is in the process of contacting those residents who responded to the circular sent last year, to suggest a date for a first meeting.
- 22.02-19.2 08.01-19.2 To receive an update regarding the MSID speed monitoring device.
Steve Fairclough regularly circulates the print offs taken from the device. It was reported the fastest speed recorded of a vehicle approaching the village, was 82 miles per hour and through the village was 52 miles per hour. WW asked MS if it was possible to compare the information received from the Graveley device with that from other villages to note any possible unusual activity. MS will check if this is possible.

- 23.02-19.3 08.01.19.4 To consider any further quotes received for clearance of the ponds.
There were no quotes. However, the clerk handed details of two companies to approach for quotes to PW.
- 23.02-19.4 11.0-19.3 Street Lighting – Further discussion required regarding charges for this.
A brief discussion was held regarding failed lights and WW will speak to Heather Taylor at South Cambs District Council about this. It was also decided that the clerk should enquire as to the breakdown of the invoice received for the 2017 to 2018 lighting costs as this includes a 15% of invoice total payable to the County Council for their costs.
- 23.02-19 Matters for information only**
- 23.02-19.1 Clerks & Councillors Direct Feb 2019
Received by KM
- 23.02-19.2 Flood Risk and Biodiversity Newsletter- CCC – is there a need for a flood kit in Graveley?
It was resolved that there were no requirements for a flood kit.
- 23.02-19.3 A14 update
The clerk had attended the mobile unit travelling around communities providing updates and reported that all relevant information is available on the website <https://highwaysengland.co.uk/a14-cambridge-to-huntingdon-improvement-scheme-home/>
- 23.02-19.4 Renewal of village hall electricity contract
The clerk reported that this remains with E-ON at a more favourable rate that that offered on the renewal document.
- 24.02-19 To receive reports from County and District Councillors**
- 24.02-19.1 To receive verbal reports from district and county councillors
Report from County Councillor, Mandy Smith
- i) The A428 new route has been confirmed as being slightly further north to that originally considered. This is nearer to the Graveley boundary. New bridges will cross over the dual carriageway at Roxton Road, Barford Road, the B1046 and Toseland Road, giving improved routes for cyclists, walkers and horse riders. New junctions at Cambridge Road and Caxton Gibbet will connect the new dual carriage way to the existing A428. Highways England will keep everyone informed but the council should consider pushing for bridleways etc.
- ii) The Innovate and Cultivate Fund is offering funding for:
Cultivate - grants of £2,000-£19,000 aimed at encouraging local networks where people help themselves and each other. *New!* Increased grant size and new guidance for Cultivate ‘Seed’ Fund Projects. See below for details.
Innovate - larger grants of up to £50,000 for big projects with big ideas that demonstrate an innovative approach.
MS did mention, however, that the group funding is to lessen.
- iii) the Community Foundation are running funding:-
The Community Foundation supports local projects on a range of issues, such as poverty alleviation; emergency crisis response; and youth engagement. For example, nationally they have provided communities with a huge amount of support in the aftermath of last year’s floods.
The network of accredited Community Foundations gives grants totalling over £98.3 million annually. This makes them one of the UK’s largest grant-giving organisations. But the need is growing
- 24.02.19.2 Report from Mark Howell, District Councillor

- i) Reported that Heidi Allen, although no longer a conservative member of Parliament remains an excellent constituent MP
- ii) South Cambs District Council is losing a number of staff and finding these difficult to replace. Therefore it may take a little longer for any issues to be dealt with.

Both MS and MH left the meeting at 20.20

25.02-19 Parish Council Matters

- 25.02-19.1 To receive any quotes for CCTV in the village.
KM had received three quotes for CCTV ranging from £9,500.00 to £3,600.00. One company appeared more pro active in their approach, offering solar panels as a means of powering the cameras, at the Offord Road access/entry point to the village. where no electricity is available. Also suggesting the Parish Council purchase one camera to start with in order to be able to judge the quality of the picture. Permission would be required from SCDC to use power from the street lighting and also from the Highways Department of CCC. It was resolved to go down the route of gaining the necessary permissions and purchasing one camera and work with Protec Smart Security Systems Ltd. 1st – KM, 2nd - PW
- 25.02-19.2 The railings on the 3 ponds require repainting. Has a response been received from CCC regarding a date for this?
No date has been forwarded as yet. There is concern from CCC regarding the environmental impact about the method the contractor has quoted for the works given that these will take place beside a water course. Once these are addressed the issue will be progressed, the railings are sound and not a safety issue.
- 25.02-19.3 To consider reviving the Village’s Speedwatch group.
PW showed an interest in this and it was decided to include this on the agenda for the Annual Parish Meeting to be held in May.
- 25.02-19.4 Verge markers – would CCC consider wooden bollards?
The Parish Council would need to pay for the posts. CCC need to know where in the village the markers would be placed, they would then consider if an application would be viable.
- 25.02-19.5 Great British Spring Clean – will Graveley be taking part?
Further information is to be brought to the next meeting.
- 25.02-19.6 Acceptance of CCF Grant Offer
Conditions include to display the A14 Community Fund logo on the website and all printed material.
This was accepted and instructions will be forwarded to Steve Fairclough to include the logo on the website.

26.02-19 Correspondence and Communications

- 26.02-19.1 Parish Planning Training – Would any councillor be attending this event being run by SCDC 7th March 2019.
TR will enquire if places are still available should she and PW wish to attend.
- 26.02-19.2 Community Resilience Event Saturday 9th March 2019 run by SCDC.
Will any councillor be attending?
Unfortunately all councillors have prior commitments.
- 26.02-19.3 Public Consultations
- 26.02-19.3.1 North East Cambridge Area Action Plan Issues and Options
Noted, no response at this time
- 26.02-19.3.2 Greater Cambridge Local Plan – ‘Call for Sites’
Noted, no response at this time.

- 26.02-19.3.3 Greater Cambridge Statement of Community Involvement
Noted, no response at this time.
- 26.02-19.4 MHCLG Communities Framework Consultation – To respond?
Noted, no response at this time.
- 26.02-19.5 East West Rail Co has started a non-statutory public consultation seeking views on their five different Route Options (A to E) for the Bedford to Cambridge railway line. Response?
Noted, no response at this time.

27.02-19 Finance and Procedure

27.02-19.1 To retrospectively approve any payments made since the last meeting.
It was resolved to approve the following:

MDS Plumbing £78.00 repair to gents toilets village hall

27.02-19.2 To approve accounts for payment as at the 28th February 2019.
It was resolved to approve the following:

E-ON £31.83 Feb V.hall electric

Tess Rogers period 11 £170.45

Tess Rogers expenses £11.25

HMRC period 11 £42.60

Mr E Allgood £105.00

Mrs L Abbott £20.00 cleaning V Hall

28.02-19 Matters for future discussion

Rubbish bins
Internal Auditor

29.02-19 Date of next meeting

28th March 2019

Close of meeting

The meeting was closed at 21.00

Signed
Keith McConnell
Chairman

Date: